

## Christmas and New Year 2023/24 Opening Times

Date	Support Services	Sales Office
Monday 18 <sup>th</sup> December 2023	09:00 – 17:15	09:00 – 17:15
Tuesday 19 <sup>th</sup> December 2023	09:00 – 17:15	09:00 – 17:15
Wednesday 20 <sup>th</sup> December 2023	09:00 – 17:15	09:00 – 17:15
Thursday 21 <sup>st</sup> December 2023	09:00 – 17:15	09:00 – 17:15
Friday 22 <sup>nd</sup> December 2023	09:00 – 12:00	09:00 – 12:00
Saturday 23 <sup>rd</sup> December 2023	Closed	Closed
Sunday 24 <sup>th</sup> December 2023	Closed	Closed
Monday 25 <sup>th</sup> December 2023	Closed	Closed
Tuesday 26 <sup>th</sup> December 2023	Closed	Closed
Wednesday 27 <sup>th</sup> December 2023	09:00 – 17:15	Closed
Thursday 28 <sup>th</sup> December 2023	09:00 – 17:15	Closed
Friday 29 <sup>th</sup> December 2023	09:00 – 17:15	Closed
Saturday 30 <sup>th</sup> December 2023	Closed	Closed
Sunday 31 <sup>st</sup> December 2023	Closed	Closed
Monday 1 <sup>st</sup> January 2024	Closed	Closed
Tuesday 2 <sup>nd</sup> January 2024	09:00 – 17:15	09:00 – 17:15

**Customers who have contracted managed services, payment services or helpdesk services please follow your normal support routes throughout the holiday period.**